

**TO: Traci Freeman, Colket Center Director**  
**FROM: Tracy Santa, Writing Program & Writing Center Director**  
**RE: Annual Report, 2016-2017**  
**DATE: August 21, 2017**

## **WRITING CENTER ANNUAL REPORT, 2016-2017**

### **Core Staff**

Katrina Bell (Associate Director of the Writing Center), Katherine Carlstrom (Thesis Specialist), Nick Hertzog (Professional Tutor) Tracy Santa (Director of the Writing Program/Writing Center), Roy Jo Sartin (Writing Center Specialist), Chelsea Walter (ESL Specialist), Anna Webb (Staff Assistant for Tutoring Services).

### **Writing Center Usage 2015-2016**

The CC Writing Center was open 62 hours a week during our regular academic schedule. This academic year, Blocks 1 through Block 8, the Writing Center:

- Tutored 730 students
- Held 2689 appointments.

This represents a 1% increase over tutorials held in 2015-16. In terms of tutorials offered, this past academic year was the second busiest year on record in the 35 year history of the Writing Center.

The 730 students who used the Writing Center in 2016-17 represents roughly 37% of CC's student body, a decline of 4% over 2015-16 figures.

### **Blocks 1-2: FYE student traffic:**

During FYE in fall 2016, the Writing Center held 766 appointments with first-year students, an increase of 15% over use in F'15.

### **Tutorials by Class/Year**

- First-years: 1072
- Sophomores: 419
- Juniors: 316
- Seniors: 670

### **Student Consultants**

The Writing Center employed 40 student writing consultants trained to assist writers at any stage of the writing process. In 2016-2017, student consultants:

- Offered 1724 tutorials (a 1% increase over 2015-16 figures)
- Staffed and administered the Writing Center during evening hours and Sundays
- Contributed to professional development through presentations at weekly staff meetings
- Mentored tutors in training during GS 300 *Theory and Practice of Peer Tutoring*.

As has been customary, the Writing Center was well-represented at Academic Honors Convocation, where members of our peer staff recognized as outstanding students included Alicia Danielsen, Jhana Gottlieb, Gabe Fine, David Andrews, Anika Grevstad, Tom Roberts, Patrick Glastonbury, Jin Mei McMahon, Declan Siefkas, Corey Baron, Nicole Tan, Shiying Cheng, Ethan Cutler, Maya Patel, Anna Squires, Teddy Corwin, Eviva Kahne, Olivia Foster, Harper Sherwood-Reid, Anna Lynn-Palevsky, and Morgen Seim.

Senior tutor Teddy Corwin was selected as for a Fulbright Teaching Fellows position in Germany.

### **Professional Staff**

The professional staff of the Writing Center tutors students, alumni, and faculty, offers extended format and adjunct courses in writing, trains new tutors, and supports ongoing student tutor staff development. In 2016-2017, the Writing Center professional staff:

- Offered 965 tutoring sessions (a 1% increase over 2015-16)
- Provided ongoing support for students with long-term assistance needs, serious writing issues, learning disabilities, and second language challenges
- Solicited student and faculty contributions to the Best of FYE writing publication and orchestrated the reading of FYE submissions and the celebration of selected winners
- Visited 37 FYE classes, engaging students in discussion of the Writing Center and Writing Program with 526 students
- Offered 62 stand-alone or in-class workshops (an increase of 35%) with over 600 students and faculty
- Observed, mentored, and supervised 40 student tutors and three student staff assistants
- Presented 17 senior consultants with College Reading and Learning Association tutor certification
- Fashioned rigorous tutor training courses (GS 300/395) and managed the tutor apprenticeship over the course of the spring semester for 20 new tutors
- Served as ex-officio members and facilitated the work of the Curriculum Executive Committee
- Contributed to a better understanding of the Writing Proficiency/Progress requirement among students and faculty
- Supported students fashioning Watson proposals, Venture Grants, and other scholarship applications
- Continued Banner-grounded on-line assessment of Writing Center tutorials.
- Published writing center scholarship in two national journals, *WLN* and *Praxis*.

Writing Center professional staff members Kat Bell, Tracy Santa, Roy Jo Sartin, Katherine Carlstrom, and Chelsea Walter combined to offer twelve adjunct, half-block, extended format and full block courses in 2016-2017: ED 200, GS 208, GS 257, GS 260 (2), GS 300, GS 390, GS 395, and GS 399 (4).

## **Supporting Diversity**

In 2015-2016, Writing Center tutors offered 504 tutorials with international students, an 8% increase over 2015-16 figures. This amounts to almost 19% of all Writing Center tutorials offered this year,

Of the 2451 tutorials held with writers who identified ethnicity, 38% were held with international or American ethnic minority students.